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8 **United States District Court**
9 **Central District of California**
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14 **Plaintiff(s),**)
15 **v.**)
16)
17 **Defendant(s).**)
18)
19

CASE NO.

**ORDER RE: SETTLEMENT
CONFERENCE**

(Local Rule 16-15)

Date:

Time:

**Location: Courtroom 680,
Roybal Federal
Building**

20 This matter has been set for a settlement conference with **Judge Audrey B. Collins** at
21 the above date, time, and location. The parties should read and follow the procedures set forth
22 in Local Rule 16-15. In summary, the settlement conference will be conducted according to the
23 following procedures:

24 **1. Settlement Conference Statements.** The parties shall submit confidential
25 settlement conference statements, in accord with Local Rule 16-15.5(a), to the Court **at least**
26 **three (3) court days before the conference**, and shall exchange non-confidential
27 statements with other counsel. Each party's statement shall summarize the important issues
28 and the party's position on each issue, shall contain information regarding damages in non-
conclusory form, and shall summarize the course of negotiations up to that point. The

1 statements shall be brief (not to exceed five (5) pages) and to the point, and shall not include
2 mass numbers of exhibits. Counsel are to keep in mind that the purpose of the statement is to
3 familiarize the Court with the issues in the case, not to try the case. Proposals for settlement
4 and counsel's own evaluation of the case not yet communicated to opposing counsel should be
5 included in the *confidential* settlement statement.

6 **2. Persons Present.** *At the settlement conference, all persons whose consent is*
7 *necessary to conclude settlement shall personally be present.* As an exception, out-of-district
8 parties or agents empowered to settle may be available by telephone provided they are
9 realistically in fact at the telephone, even if after normal business hours, until released by
10 counsel. It is counsel's responsibility to ensure that this is done. In the case of a corporate
11 party, the person who can say "yes" or "no" to a settlement proposal must be present. If the
12 settlement proposal must be presented to a board or committee, the person whose
13 recommendation is normally followed by the board or committee must be present. *Where an*
14 *insurer will pay or contribute to a settlement, the insurer's representative and counsel must*
15 *be present or available to participate by speaker phone in the conference.*

16 **3. Conduct of the Conference.** The Court will confer with the attorneys and
17 claims representatives, if any, both jointly and separately. Each party shall be prepared to
18 negotiate as long as prospects of settlement are not foreclosed, even after normal court hours.
19 The Court may confer with the parties in the presence of their attorneys. If settlement is
20 reached, it will be placed on the record at the conclusion of the conference.

21 **4. Optional Requirements.** The Court may require any of the optional
22 procedures set forth in Rule 16-15.6.

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25 Dated: _____

AUDREY B. COLLINS
United States District Judge

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28 [Updated September 21, 2012]